

OCT 28 2013

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Lisa Tomlinson

TODAY'S DATE: 10/3/2013

DEPARTMENT:

X Juvenile

SIGNATURE OF DEPARTMENT HEAD:

X *Lisa Tomlinson*

REQUESTED AGENDA DATE:

X 10/28/2013

SPECIFIC AGENDA WORDING:

Approval for cell phone allowance for Jennifer Franklin of \$40 per month.

PERSON(S) TO PRESENT ITEM:

Lisa Tomlinson

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME:

ACTION ITEM: 1 min

WORKSHOP: _____

(Anticipated number of minutes needed to discuss item)

CONSENT: _____

EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: _____

IT DEPARTMENT: _____

AUDITOR: _____

PURCHASING DEPARTMENT: _____

PERSONNEL: _____

PUBLIC WORKS: _____

BUDGET COORDINATOR: X _____

OTHER: _____

*****This Section to be Completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____

Date _____



Johnson County Juvenile Probation Department

Lisa Tomlinson, Director

Approved by CC:

OCT 28 2013

Juvenile Board:

Judge Robert Mayfield
County Court at Law No. 1

Judge Jerry D. Webber
County Court at Law No. 2

Judge Roger Harmon
County Judge

Judge John Neill
18th Judicial District Court

Judge Wayne Bridewell
249th Judicial District Court

Judge William C. Bosworth, Jr.
413th Judicial District Court

Date: October 3, 2013
To: Johnson County Commissioners Court
From: Lisa Tomlinson
Re: Request for Cell Phone Allowance for Jennifer Franklin

I have 2 bilingual supplements in my current budget, however I only have one person in my office receiving this as no one else is eligible. I would like to take part of the other supplement and move it to a cell phone allowance for Jennifer Franklin, my administrative assistant. I call her and text her and she does to me as well, on a daily basis using our cell phones. I feel it only fair that since she uses her cell phone for business purposes that she receive a \$40 a month allowance.

Thank you for your consideration.